



FUNDRAISING WITH RMMSA

Steps for opening a bank account, depositing funds, sample Sponsorship request letter

1. Open a bank account in your team's name.
 - An approval letter can be obtained from the Director – Association Operations
2. Sample Sponsorship letter on the next page. You can use this document to get you started, just adjust the letter to fit your team's needs
3. When you receive funds from your Sponsors
 - Sponsor sends cheque to the team made payable to RMMSA
 - The team sends the cheque to RMMSA for the Treasurer to deposit into RMMSA bank account
 - RMMSA sends a cheque made payable to the team upon deposit
4. A letter is sent to the Sponsor from RMMSA acknowledging receipt of the money and thanking them for supporting softball in Maple Ridge and Pitt Meadows.



SAMPLE FUNDRAISING LETTER

Company Name
Attn. Mr/Mrs ...
Address
City, BC
POSTAL CODE

Current Date

On behalf of the girls **Under ?? years (U??)** "**Rage or Pride yyyy**", **select A or B team** of the Ridge Meadows Minor Softball Association. I, the undersigned, serve as the team's **manager**.

During the upcoming season **(March - July 2016)** the girls will be playing upwards of 28 regular season games and approximately 8 tournaments around the lower mainland and Washington State.

We function on funds provided by each player's family/parent(s) and fundraising. **Rage or Pride yyyy** will be working hard on fundraising to allow us enough finances to procure required uniform apparel, replacement of worn/old equipment, as well as tournament and travel fees.

Rage or Pride yyyy would like to invite you to help us achieve our fundraising goal by sponsoring our team with a donation. **Teams could enter a suggested amount, explain what they are fundraising for specifically, offer to put the Sponsor's name on their banner etc.**

Thank you for your time and consideration for supporting minor softball in our community.

Sincerely,

Manager's name
Rage or Pride 'yy Team Manager
U?? Girls Softball, Ridge Meadows Minor Softball Association