

## **IMPORTANT INFORMATION FOR COACHES U7/U9**

Any questions, comments, concerns, etc. can be directed to your division manager, Tanis  
[rmmsau7divisionmanager@gmail.com](mailto:rmmsau7divisionmanager@gmail.com)

If it is something specific like equipment, uniforms, fields, etc. Please contact the manager for that department (see contact list)

### **Pre-Season to do list**

1. Coaching staff
2. CRC or SDF
3. Fair play codes
4. Online courses
5. In person courses

See separate sheet for details (pre-meeting sheet you were emailed)

### **Equipment**

Coaches are required to give an equipment deposit cheque for \$350, made out to RMMSA and post dated to Aug 1, 2026.

Issued at beginning of season, returned at the end of the season. Please return equipment bag clean and free of any garbage. If you have questions regarding the equipment provided to teams, contact Sheena

Russell [equipmentmanagerrmmsa@gmail.com](mailto:equipmentmanagerrmmsa@gmail.com)

### **Team Name - Jersey color**

Raquel our uniform manager sent an email asking for your jersey color preference and your team names. Please let her know asap.

### **Shirts/Hats**

Our uniform manager has been in contact with coaches regarding shirts/hats. If you have not heard from her please contact Raquel - [rmmsa.house.uniforms@gmail.com](mailto:rmmsa.house.uniforms@gmail.com)

### **Opening Day/Team Pictures**

Sunday April 12, 2026. There will be Team Pictures and exhibition games for U11-U20 teams. We try to have each team do their pictures before their game.

The schedule for the day will come out just before that day - please make sure your team knows to keep this day available.

The association offers a free memory mate to each player with options to buy more. Coaches will get picture envelopes prior to or on picture day. Every player needs to fill an order form out even if they are just getting the free one.

There is also one **white sheet** in the packages that each team needs to **fill out with ALL the player names**.

### **Game schedules for the season**

will be available at the end of March/beginning of April

U9 games will start on Monday April 6, 2026

U7 games will start on Tuesday April 7, 2026

### **Schedule of league events** – see separate page

### **Rain out games or any other cancelled games**

At this age, rain out games are not rescheduled. If the weather is really bad and obvious that the game will be cancelled, the coach of the Home team needs to let the other team know asap. Sometimes the association posts that the fields are closed too. If the weather is iffy, someone from the home team needs to go check the field to see if it is ok to play or not. Again, the home team needs to let the other team know if the game is on or not.

## **Field Practice Times**

More info to come

## **Warehouse/meeting room bookings**

You can use this for team meetings/practices.

You can book 1.5 hour time slots (1 per week), at no charge.

<https://www.rmmsa.com/request-warehouse-booking/>

Note that before you send an email to the scheduler, please scroll down to the calendar and check if the time slot is available.

## **Fields & Maintenance**

If you find a problem with any of our fields/warehouse, or have a complaint about a field/warehouse please report it so it can be fixed.

<https://www.rmmsa.com/report-a-problem-fields/>

<https://www.rmmsa.com/report-a-problem-warehouse/>

## **Team Fundraising**

Process to follow IF a team plans to do fundraising. There MUST be a team bank account set up, with 2 signing officers. The signing officers may not be the Head Coach or Spouse.

The bank will require a letter authorizing the team to do fundraising. The letter of authorization may be requested from Sally Clayton, the Director of Association Operations. [salclayton@gmail.com](mailto:salclayton@gmail.com)

If a team requires a Class D License for their event they need to contact Laura Terepocki, the RMMSA Fundraising Manager, with any questions. [rmmsafundraising@gmail.com](mailto:rmmsafundraising@gmail.com)

## **Team Funds**

Teams will need money for basic things like getting hats embroidered, ice packs, maybe a team wrap up etc. Decide on an amount (it should not be a large amount. \$20 is a typical amount)

At your first team meeting, let everyone know to bring \$ to cover the basics so coaches are not paying out of pocket

## **First Aid Kit**

All teams should have a 1<sup>st</sup> aid kit. This can be just a small one that you have on hand. Have some ice packs on hand at every game (can be bought from "team funds")

## **Duck Race Tickets**

Every year the Rotary puts on the Duck Race. It is an amazing fundraiser for associations around Maple Ridge/Pitt Meadows. 80% of the funds go right back to the associations. RMMSA asks that teams sell tickets each year for the association.

Tickets will be given out to coaches on opening day at the picture tent. All the information will be with the tickets.

We are looking for someone who will head this up for the season

**After you have your coaches meeting** - See separate sheet

## **Ramp/Team Snap**

More info to come

## **Social Media**

Don't forget to follow us on our Facebook page "Ridge Meadows Minor Softball Association" and Instagram to stay up to date with what's happening. Team game schedules will be posted, field closures, events, clinics, pictures and videos.